



# Newco Catering & Logistics Ltd

## GLASS & HARD PLASTIC POLICY

Method	Responsible
<ul style="list-style-type: none"> <li>■ All items packaged in glass should be decanted, if possible</li> </ul>	QHSE/ Head chef
<ul style="list-style-type: none"> <li>■ In cases, where decanting is not possible, items packaged in glass should be stored on the lowest possible level of the storage shelves</li> </ul>	QHSE/ Head chef
<ul style="list-style-type: none"> <li>■ In case of glass breakage in the facility, food handlers/ supervisors should contact immediately the QHSE manager</li> </ul>	QHSE/ Head chef
<ul style="list-style-type: none"> <li>■ The Managers on duty (head chef) will supervise the clearing-up process</li> </ul>	QHSE/ Head chef
<ul style="list-style-type: none"> <li>■ All glass pieces and shards are to be swept &amp; disposed off safely</li> </ul>	QHSE/ Head chef
<ul style="list-style-type: none"> <li>■ All containers in the vicinity should be re-washed prior to use</li> </ul>	QHSE/ Head chef
<ul style="list-style-type: none"> <li>■ All food items within 1 meter or more, if necessary, to be destroyed</li> </ul>	QHSE/ Head chef
<ul style="list-style-type: none"> <li>■ All broken, chipped plastic containers should be removed from production areas and discarded.</li> </ul>	QHSE/ Head chef

APPROVED BY: MANAGING DIRECTOR

SIGNATURE: .....

